

SFY 18-19 Proposal Evaluation Matrix

Minimum requirements	1%
Received before deadline	
Completeness of General Information	5%
Organization profile complete	
Budget	27%
Line item budget is reasonable and appropriate	
Line item budget is justified and understood	
Cost per unit is reasonable	
Budget is adequate to accomplish objectives	
Demonstrates efficient & effective use of funds	
Narative Questions	67%
Staff expertise is adequate	
Sufficient sources of alternative funds	
Adequate outreach plans	
Sufficient opportunities for consumer contribution	
Compliance is sufficiently ensured	
Sufficiently answered why this agency is the best to provide service	
Ensures that consumer satisfaction will be measured	
Justification for additional funds is adequate	
Ensures that compliance issues have been addressed	
Relevant collaboration to reduce duplication of services is adequate	
Cost-saving methods are outlined	
Justification for not spending entirety of prior contact is adequate	
Existing resources to complement services were identified	